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[www.srsnj.org](http://www.srsnj.org)

**Inspired by Faith**

**Empowered by Knowledge**

**United by Community**

Dear Parents:

Welcome Back!!!

I hope you are enjoying the last days of summer as we gear up in anticipation for a wonderful school year. I am excited and look forward to our students' success and am delighted to be part of the awesome St. Raphael's community. This year we will embrace our Catholic Identity. Father Gene, the staff and I look forward to working collaboratively and welcome and value your expertise and passion for your children.

Our staff and faculty have worked hard this summer planning for student success. Our office staff has worked to bring in new families and has been ensuring that we are ready to open school. We are pleased to welcome several new staff members to our family. Mrs. Michelle Reilly will be teaching Kindergarten. She moves from our Lunchroom Coordinator to use her teaching certificate to teach this important grade level. PTA member, Mrs. Dina Sommerer will take over as Lunchroom Coordinator. Mrs. Lindy Matthews will be joining us as our School Nurse, and we are also pleased to announce Ms. Shirley Ferrie as our new Art Teacher. We are blessed to have everyone aboard and to be fully staffed for the 2023-2024 school year.

**Important Dates:**

9/5: Opening day for students K- 8. ½ Day Schedule 12:30 pm dismissal, NO AFTER CARE

9/6: ½ Day Schedule. 12:30 pm dismissal, NO AFTER CARE

9/7: First Full Day. Students will eat lunch. After Care Program Begins  
Preschool Begins (as per your child's schedule)

9/20: 12:30 pm Dismissal, NO AFTER CARE, Back to School Night 6:30 pm  
Lower School

9/21: 12:30 pm Dismissal, NO AFTER CARE, Back to School Night 6:30 pm  
Upper School

9/22: No School PD Day for Teachers

**Drop Off/Pick Up Procedures**

During the upcoming school year we will continue our drop off/pickup procedure used last year.

## **Drop Off**

Our staff will begin the drop off procedure starting at 7:15 am at the front entrance. If you arrive before 7:15 am, please remain in your car until a staff member can safely escort your child.

From 7:15 am until 7:45 am, all students will enter through the front entrance and be escorted to the all purpose room in the main building. After 7:45 am, children will go directly to their classroom through the front entrance.

After 8:00 am, students must sign in at the main office.

PreK students will continue to use the side entrance where the educational assistants will escort them to their classrooms.

## **Pickup Procedures**

Grades 4-8-Parish Center

Grades 1-3-Front Entrance

Grades Prek-K-Side Entrance (Safety Zone)

At 2:45 pm, an announcement will be made for all older brothers and sisters and special pickups to meet their younger siblings in their classroom. This will eliminate parents having to wait in two lines.

At 2:55 pm, teachers will walk their classes to the designated dismissal pickup. Parents are to wait in their car in the loop (map is enclosed) and the children will be escorted to them. For safety reasons we do not want parents to leave their cars and go to the door for pickup.

At 3:05 pm, students who have not been picked up will be sent to the after school program in the APR to wait for their parents to arrive.

## **Lunches**

Students will once again eat in the cafeteria together. PreK students will eat in their classrooms.

11:20-11:45- Grades K-4 eat lunch

11:45-12:15-Grades 5-6 eat lunch

11:20-11:45- Grades 5-8 Recess

11:45-12:15 Grades K-4 Recess

I am glad to announce that we will continue our lunch program with Amari's and Slice of Brooklyn. We will continue Pizza Fridays and Snack Shack. As St. Raphael starts another school year of bringing a Catholic education to your children, I am humbled and proud to serve this community as your principal. I look forward to the journey ahead with a community that learns and grows together.

Constant Blessings,

Joseph H Slavin III

Principal

St. Raphael School

# AM Drop Off

Parish Center



Pre-K



Safety Zone



SCHOOL



Kind. - 8th Grade

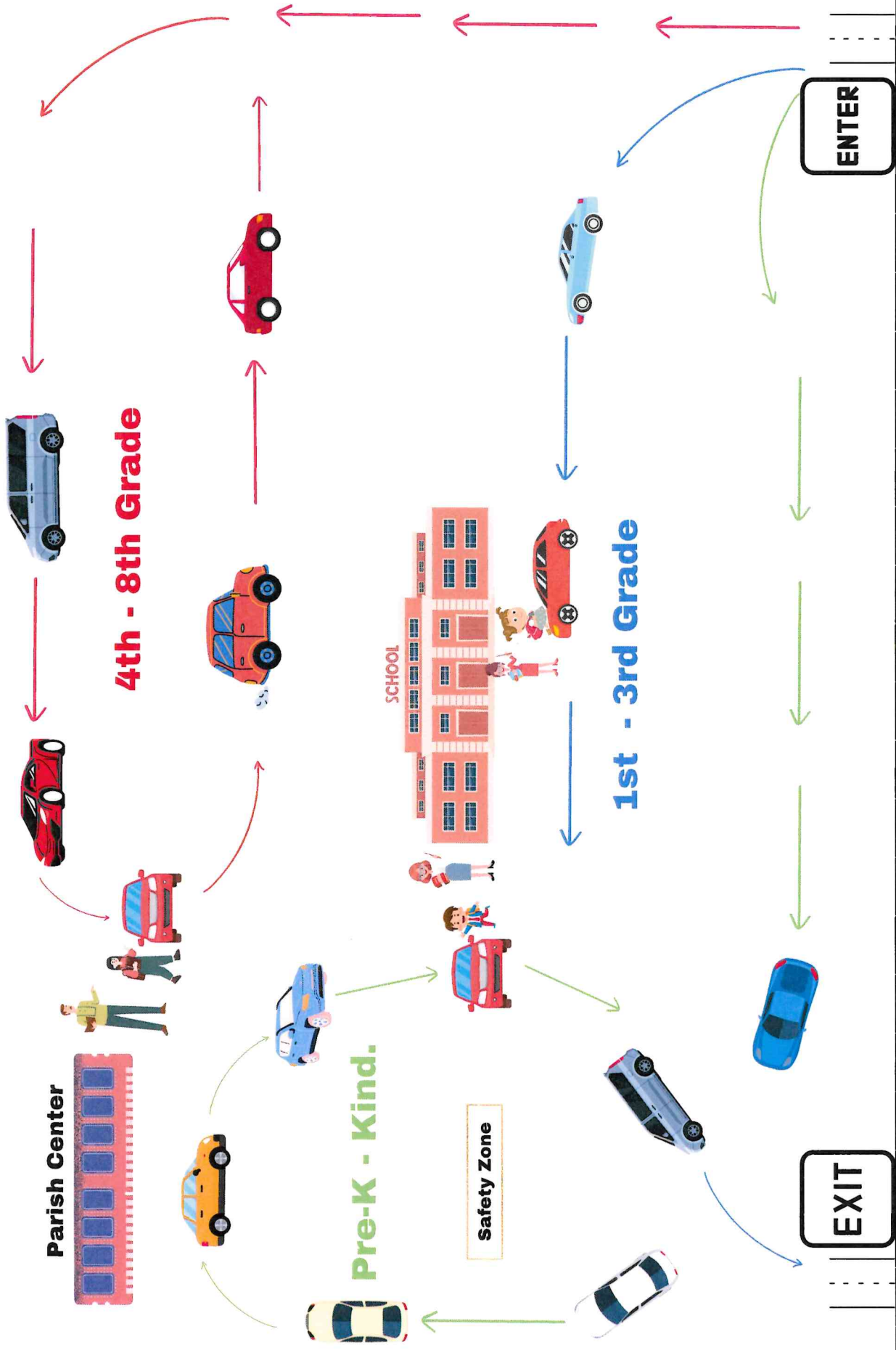


EXIT

ENTER

Gropp Ave

# PM Pick Up



Gropp Ave