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Inspired by Faith Empowered by Knowledge United by Community

September 8, 2020

Dear Parents/Guardians,

THIS IS THE DAY THE LORD HAS MADE. LET US REJOICE AND BE GLAD IN IT!!!!!!

We have SO much to celebrate today!!! Today our celebration is two-fold as today is the **Feast of the Nativity of the Blessed Virgin Mary ... HAPPY BIRTHDAY BLESSED MOTHER MARY AND** it is the **FIRST** day of school for the 2020-2021 school year ... **HAPPY FIRST DAY OF SCHOOL!!!!!!** My devotion to Our Lady holds a sacred place in my life and I believe with all of my heart that there is **NO** coincidence that these two events occurred on the same day. My heart was overflowing with JOY this morning as the faculty and I ... and the Blessed Mother watching from above ... welcomed the students back to school. To see their bright eyes and feel the eagerness of those coming to Saint Raphael School for the very first time and those who are returning to the school they love was more than I could have asked for.

Today was **Day 1. THANK YOU** for your patience and understanding regarding today's **Morning Arrival** and **Afternoon Dismissal Procedures**. We never truly know how a plan is going to work until we try it. So that is exactly what we did. We tried it. We then evaluated to see what worked and what didn't. Now, we adjust as needed.

Please note the following **REMINERS AND UPDATES / ADJUSTMENTS:**

❖ **MORNING ARRIVAL PROCEDURES FOR STUDENTS IN GRADES K – 8:**

- Morning arrival procedures are designed to ensure the **SAFETY** of all members of the Saint Raphael School community.
- As this is a **new** process and procedure, **PATIENCE** is required.
- ALL students are to arrive at school wearing a **MASK**.
- Students are **NOT** to bring **BACKPACKS** or **LUNCH KITS** to school.
- Students should come to school with:
 - a **POSITIVE** attitude and be ready to learn **NEW** things
 - a **SNACK** in an **EASY OPEN** container
 - Snack can be put in a **ZIPLOC** bag for easy opening.
 - **PLEASE** do **NOT** send in fruit cups or candy
 - a **disposable water bottle** and their lunch for **Thursday and Friday** in a **disposable bag**.
- Daily non-contact temperature checks and COVID-19 screenings will be conducted by healthcare professionals employed by Penn Medicine every day beginning at **7:15 am**. Our goal is to have the teachers and students moving to their respective homerooms by **7:45 am**.
 - Please note ...
 - It is **imperative** that all students arrive at school **ON TIME** (**by 7:45 am**) every day.
 - **ANY** change in **arrival** or **dismissal** times **MUST** be communicated to the Main Office **in advance**. Please contact **Jennifer Peoples** at 609-585-7733 or jennifer.peoples@srsnj.org
 - Students who arrive **later** than **8:15 am** **WITHOUT** communication to the Main Office may be denied physical admission to the school at the discretion of Mrs. Cwirko.

- All cars will proceed to the designated **Drop Off** site for students in **grades K – 8** located at the **PARISH CENTER** following the path that will be clearly marked with **signage and orange cones**.
- **There will now be TWO SCREENING LANES and additional screeners to help facilitate the timing of this process.**
- Each car will pull up to the designated screening site located in the **FRONT** of the Parish Center, facing South Broad Street.
- The students will be screened and upon successful completion, exit the car and move into the Parish Center.
 - **Students in grades K – 4 will report to the GYM**
 - **Students in grades 5 – 8 will report to the CAFETERIA**

❖ **MORNING ARRIVAL PROCEDURES FOR STUDENTS IN Pre K 3 & 4:**

- Morning arrival procedures are designed to ensure the **SAFETY** of all members of the Saint Raphael School community.
- **As this is a new process and procedure, **PATIENCE** is required.**
- ALL students are to arrive at school wearing a **MASK**.
- Daily non-contact temperature checks and COVID-19 screenings will be conducted every day beginning at **7:30 am**. Our goal is to have the students in their respective classrooms by **8:30 am**.
- Please note ...
 - **ANY** change in **arrival** or **dismissal** times **MUST** be communicated to the Main Office **in advance**. Please contact **Jennifer Peoples** at 609-585-7733 or jennifer.peoples@srsnj.org
 - Students who arrive **later** than **8:45 am** **WITHOUT** communication to the Main Office may be denied physical admission to the school at the discretion of Mrs. Cwirko.
- All cars will proceed to the designated screening site for **preschool students** located at the **FRONT OF THE SCHOOL BUILDING** that will be clearly marked with **signage and orange cones**.

- Each car will pull up to the designated screening site where the child will be screened while in the car.
- Upon successful completion of the screening, the car will then proceed forward to the **Safety Zone**.
- Parents will park their cars in the **Safety Zone**.
- Parents, wearing a MASK, will then remove their child from his/her car seat and walk them to door at the **side entrance** where they will be greeted by a member of the Preschool Staff.
- A member of the Preschool Staff will then escort the child to his/her classroom.
- Parents may **NOT** enter the building.

❖ **AFTERNOON DISMISSAL PROCEDURES FOR STUDENTS IN GRADES K – 8**

- Afternoon dismissal procedures are designed to ensure the **SAFETY** of all members of the Saint Raphael School community.
- **As this is a new process and procedure, PATIENCE is required.**
- **Dismissal will begin promptly at 3:00 pm and end at 3:15 pm.**
- All students in grades K – 8 will be dismissed from the **PARISH CENTER**.
- All cars will proceed to the designated **Pick Up** site at the Parish Center following the path that will be clearly marked with **signage and orange cones**.
- To help facilitate the dismissal process, all parents/guardians who will be picking up a student/students are asked to have a **name placard** clearly displayed on **the inside of the windshield**.
- **There will be TWO LANES to help facilitate the timing of this process.**
- Once a vehicle has been identified, the child/children will be dismissed to the vehicle.
- Once the child/children are safely in the vehicle, the vehicle is to exit the parking lot using the **Broad Street** exit.

❖ **AFTERNOON DISMISSAL PROCEDURES FOR STUDENTS IN Pre K 3 & 4:**

- Afternoon dismissal procedures are designed to ensure the **SAFETY** of all members of the Saint Raphael School community.
- **As this is a new process and procedure, **PATIENCE** is required.**
- **Dismissal will begin promptly at 2:45 pm and end at 3:00 pm**
- Parents will park their cars in the Safety Zone.
- Parents, wearing a MASK, will then walk to door at the **side entrance** where they will be greeted by a member of the Preschool Staff.
- A member of the Preschool Staff will then release the child to his/her parent/guardian.
- Parents/guardians will then place the child in his/her car seat safely and carefully.
- Once the child/children are safely in the vehicle, the vehicle is to exit the parking lot using the **Gropp Avenue** exit.

❖ **AUDIO-TACTILE TECHNOLOGY TOOL KIT AND TECHNOLOGY DEVICE
INSURANCE REMINDER:**

- Each student will be issued a device **AND** an Audio-Tactile Technology Tool Kit for the 2020-2021 school year.
- Each device comes with technical support and is insured against accidental damage and/or theft.
- The cost per student for the Audio-Tactile Technology Tool Kit (ATTTK) **AND** the insurance for the device for the 2020-2021 school year is **\$65.00.**
- Parents are asked to remit payment for the **ATTTK** and the **insurance** on or before **Friday, September 18, 2020**. Checks should be made payable to Saint Raphael School.

❖ **CALENDAR REMINDERS:**

- **Wednesday, September 9, 2020**
 - 12:30 pm Dismissal
- **Thursday, September 10, 2020**
 - **First FULL day of school**
 - **Preschool begins ~ per your child's schedule**
 - Everyone brings a **disposable bag lunch** from home
- **Friday, September 11, 2020**
 - **Second FULL day of school**
 - Everyone brings a **disposable bag lunch** from home

Have a peaceful evening! We will see you bright and early in the morning.

God Bless.

Mrs. Cwirko